



**Summary of the decisions taken at the meeting  
of the Executive held on Monday 2 September 2019**

1. Date of publication of this summary: 3 September 2019
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 6 September 2019
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any six non-executive members of the Council.  
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees  
Chief Executive**

<b>Agenda Item and Recommendation</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative Options</b>	<b>Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service</b>
<p><b>Agenda Item 6 Council Tax Reduction Scheme and Council Tax Discounts 2020-2021</b></p> <p>Report of the Executive Director Finance (Interim)</p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>1.1 To note the contents of the report and any financial implications for the Council.</p> <p>1.2 To consider the options for a Council Tax Reduction Scheme for 2020-2021 and to recommend option(s) for a full consultation process to be undertaken.</p> <p>1.3 To review the proposed level of Council Tax discounts and premiums for 2019-2020 and make recommendations to Council as follows:</p>	<p><b>Resolved</b></p> <p>(1) That the contents of the report and any financial implications for the Council be noted.</p> <p>(2) That, having given due consideration, the options for a Council Tax Reduction Scheme for 2020-2021 be noted and Option 1 – A new banded income CTR scheme for those of working age - be recommended for a full consultation process to be undertaken.</p> <p>(3) That, having given due consideration, the following proposed level of Council Tax discounts and premiums for 2019-2020 be recommended to Full Council:</p> <ul style="list-style-type: none"> <li>• Retain the discount for second homes at zero.</li> </ul>	<p>From April 2013 Council Tax Benefit was abolished and replaced with a local Council Tax Reduction Scheme. The Council is required to agree a scheme based on the reduced level of funding from Government</p> <p>Members are now required to consider the options contained in this report and to approve a consultation process to begin in September 2019.</p>	<p>Option 1: To not recommend any of the options for a scheme for 2019-2020. This would have financial implications for the Council and those residents affected by Welfare Reform.</p> <p>Option 2: To decrease the level of support to Working Age claimants. This would have an impact on some of the most vulnerable residents in the district and may significantly impact on collection rates.</p>	<p>None</p>

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<ul style="list-style-type: none"> <li>• Retain the discount for second homes at zero.</li> <li>• Retain the discount for empty homes (unoccupied and substantially unfurnished) at 25% for 6 months and thereafter at zero.</li> <li>• Retain the discount for empty homes undergoing major repair at 25% for 12 months and thereafter at zero.</li> <li>• Retain the empty homes premium of an additional 100% for properties that have remained empty for more than 2 years.</li> </ul>	<ul style="list-style-type: none"> <li>• Retain the discount for empty homes undergoing major repair at 25% for 12 months and thereafter at zero.</li> <li>• Retain the empty homes premium of an additional 100% for properties that have remained empty for more than 2 years.</li> </ul>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 7 Car Parking Review</b></p> <p>Report of Assistant Director: Environmental Services</p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>1.1 To note the work of the Overview &amp; Scrutiny Committee in developing a Car Parking Strategy</p> <p>1.2 To support the development of a Car Parking Strategy by approving the draft strategy and action for public consultation</p> <p>1.3 To consider the proposed Car Parking Strategy &amp; Car Parking Action Plan again later in the municipal year following consideration of comments from the public consultation.</p>	<p><b>Resolved</b></p> <p>(1) That the work of the Overview &amp; Scrutiny Committee in developing a Car Parking Strategy be noted.</p> <p>(2) That the development of a Car Parking Strategy be supported and the draft strategy and action plan be approved for public consultation.</p> <p>(3) That it be agreed to consider the proposed Car Parking Strategy &amp; Car Parking Action Plan again later in the municipal year following consideration of comments from the public consultation.</p>	<p>The Scrutiny Task and Finish group have considered the new car parking arrangement with Apcoa and have developed a proposed Car Parking Strategy and Action Plan.</p> <p>The proposed strategy has now been brought forward to Executive. Following Executive member comments, a public consultation will take place and finally an equalities impact assessment will also be carried out. The final Strategy and Action Plan will be submitted to Executive for final approval and adoption later in 2019/20.</p>	<p>Option 1: To recommend the continued development of the new Car Parking Strategy &amp; Action Plan.</p> <p>Option 2: To reject the Car Parking Strategy &amp; Action Plan and ask officers to reconsider the strategy.</p>	<p>None</p>

<b>Agenda Item and Recommendation</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative Options</b>	<b>Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service</b>
<p><b>Agenda Item 8 Monthly Performance, Risk and Finance Monitoring Report - July 2019</b></p> <p>Report of Executive Director: Finance (Interim) and Assistant Director: Performance and Transformation</p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report.</p>	<p><b>Resolved</b></p> <p>(1) That the monthly Performance, Risk and Finance Monitoring Report be noted.</p>	<p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.</p> <p>This report provides an update on progress made so far in 2019-20 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p>	<p>Option 1: This report illustrates the Council's performance against the 2019-20 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p>	<p>None</p>